



LOUISIANA STATE UNIVERSITY

Out-of-State Contract Vehicle Rental Rates FY 2019 - 2020

University employees are **required** to use one of the following out-of-state contracts.

Rental Company	ENTERPRISE		HERTZ		NATIONAL	
Effective Date	November 13, 2019		July 1, 2019		November 13, 2019	
Corporate Account #'s	Please contact your Dept. Business Office		70592		Please contact your Dept. Business Office	
Reservations Phone #	1-800-736-8227		1-800-654-3131		1-800-227-7368	
Vehicle Class	Daily	Weekly	Daily	Weekly	Daily	Weekly
Economy/Compact	33.00	165.00	31.00	155.00	33.00	165.00
Standard/Intermediate	34.75	173.75	33.00	165.00	34.75	173.75
Full Size	37.50	187.50	36.00	180.00	37.50	187.50
Small Pick-up	70.00	350.00	57.50	287.50	70.00	350.00
Large Pick-up	75.00	375.00	59.00	295.00	75.00	375.00
Mini Van	65.00	325.00	54.00	270.00	65.00	325.00
Midsize/standard SUV	62.00	310.00	54.75	273.75	62.00	310.00
Large SUV	86.00	430.00	84.50	422.50	86.00	430.00
Compact/Intermediate Hybrid	49.00	245.00	N/A	N/A	49.00	245.00
Van - 12 Passenger	122.00	610.00	95.00	475.00	122.00	610.00
Van - 15 Passenger	140.00	700.00	N/A	N/A	140.00	700.00

* Contracts do not include state of Louisiana or international vehicle rentals. See "In-State Contract Vehicle Rental Rates" (State Motor Pool Rental Contract for Business Travel) for in-state vehicle rentals.

General Notes on Vehicle Rentals:

- A valid driver's license and a major credit card required (LaCarte card preferred)
- Allowance of 18 or older to drive rental vehicles, with valid driver's license
- Surcharges may apply for certain cities and airports.
- Rates include CDW/Damage Waiver Insurance along with 1M Liability Protection Coverage (domestic travel only)
- Unlimited mileage on all round trip vehicle rentals
- Free upgrade if allowed/needed size vehicle is unavailable
- Free shuttle service
- No charges for additional drivers
- No black out dates
- Drop off charges for one way rentals of 500 miles or less: Hertz - no charge; Enterprise/National - Actual cost
- Smoking Damage Fee not reimbursable - Enterprise/National - Actual Cost; Hertz - \$400.00
- 24/7 Roadside Services. For Enterprise/National - Lockout/Fuel Assistance - actual cost - Not reimbursable.
- A "One Way Differential Fee" will apply to one way rentals over 500 miles: Hertz - \$125/rental; Enterprise/National - Actual cost
- Non-employee students, University guests, and contractors are encouraged to utilize the out-of-state contracts which includes CDW (Collision Damage Waiver) insurance and one million dollar (1 million) liability insurance. However, if the out-of-state contracts are not used non-employee students, University guests, and contractors are encouraged to purchase insurance when renting a vehicle. Please refer to PM-13, Section V, subsection C.3.n. for a list of the reimbursable insurances.
- Unauthorized individuals should not be transported in University-owned or rental vehicles. Refer to PM-13 for exceptions to this policy.
- Itemized receipts are required to be reimbursed

Airport Parking Rates

Airport	Daily	Weekly	Comments
New Orleans (MSY)	8.50	59.50	Park'N Fly
Baton Rouge (BTR)	4.50	N/A	Indoor parking garage or fenced parking lot

General Notes on Airport Parking:

- Documentation required to receive the state contract rate at the BR Airport is the airport certificate and a University ID.
- For online reservations, no documentation is required to receive the state contracted rate at Park-N-Fly in New Orleans. For those employees who choose to pay at the time of exit, a University ID or a valid ID with a University business card and the tax exempt form is required to receive the state contract rate.