

GL Staff Responsibilities

Angela

Assoc. Dean/Dir.

Greek Accountability Chair
Chapter Acct. follow-up
Office Budget
Greek fee Advisory Group
GBOD President/VP
GBOD Exec. Com.
GBOD Fundraising
Greek Assessment
Pres. Cab Mtgs
Chapter Advisor Mtgs
House Corp. Mtgs
Meal Plans
House Dir. Mtgs
Greek Ex. Bd./ Gala
AFA/SEC Mtg
House Maintenance
SEC Jud. Spreadsh.
Fall Kick Offs
Collaborative space
Strategic planning
Greek Life Newsletter
Order Of Omega
Univ Stats

Donald

Asst.Dir/IFC Adv

IFC Council
IFC Exec
IFC Judicial
Chapter Acct. follow-up
IFC Recruitment
IFC SEIFC

GBOD Greek Week

GBOD Exec. Comm
IFC Event Registration
IFC N.M Ed Mtgs
21 Chapters

Beth

Assoc.Dir/PHC Adv.

PHC Council
PHC Exec
PHC Accountability
Chapter Acct. follow-up
PHC Recruitment
PHC SEPC
PHC Event Registration
GBOD Exec. Comm
GBOD Homecoming
Group Seating Football
Grades
University HC Committee
Rho Lambda
14 Chapters

John

Asst. Dir/NPHC Adv

NPHC Council
NPHC Exec
Greek Code/101
Intake Process
NM Orientation
NPHC Event Registration
NPHC Accountability
Chapter Acct. follow-up

GBOD Exec. Comm
GBOD PR
NM presentation

SUSA
(MGC Council)
5 chapters

Teresia

Associate director/ Greek Leadership training & Development

GLI
Empower
Jan. Officer Training
April Officer Training
Office assessment
Division Assessment
Tri Council Retreat
Tri Council Installation
Adv./Univ Seminar
Officer manuals
Hazing Prevention Week
HRE 4809 Class
We're Committed
Good to Great

Allison

Coordinator

Workday
Office Management
Parking

Purchasing Items
Greek Ex. Gala
Greek Ex. Treas.
Grades
Rosters
Membership Stats
Calendar

Student Workers
Greek Assessment
PM 68
Fall Kick Offs
Office Budget
Website
Forms

Camille

Coordinator

PHC Recruitment
Greek Tiger
Collaborative Learning Space
Greek Ambassadors
Admission Sessions
Greek Flier
Annual Report
Greek Life Newsletter
Greek Fee Advisory Group
150th Anniversary celebration
GBOD Songfest

Jacob

Graduate assistant

IFC graduate assistant
GBOD Greek Week co-advisor
Website

2017-2018

Adv. Certif process

**Travel and booking of rooms
coordinated by each staff member.**

July 1, 2017