

Louisiana State University

Office of Facility Services

Operating Instruction 4001

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SUBJECT: HAZARD CONTROL

I. General

- A. Supervisors/superintendents shall inspect all work areas in order to identify, eliminate or control specific unsafe conditions or unsafe practices.
- B. The items to be inspected include, but are not limited to, the following:
 - 1. Slip/trip hazards
 - 2. Foreign materials that could cause a loss of balance
 - 3. Foreign materials that could potentially cause a loss of balance
 - 4. Storage and use of chemical products or other hazardous materials/wastes
 - 5. Electrical equipment
 - 6. Containers for scrap, refuse solvents, etc.
 - 7. Fire fighting equipment
 - 8. Hand tools
 - 9. Hazardous supplies and materials
- C. Supervisors shall perform Hazard Control Inspections on a monthly basis and submit a report to their department head on the appropriate Hazard Control Log.
- D. Supervisors are encouraged to develop a checklist for their various work areas to use in completing the Hazard Control.