

GRADUATE COUNCIL MINUTES

April 27, 2018

The Graduate Council met at 9:30 am in Thomas Boyd Hall in Room 135 with the following members present: Broussard, Cai, Galvez, Gansle, Lane (ex-officio), Lindau, Lockridge, Marchand, Massé (ex-officio), Page, Perry, Piccoli, Pojman, Sharky, and Tubana.

Absent members: Adams, Chance, Daniel, de Queiroz, Francis, Frick, Husseneder, Lee, and Sanders

Minutes of March 22, 2018

Pojman asked if there were any changes or corrections to the minutes of the March meeting. Perry stated there was a duplicated sentence in Dean Lane's discussion of the ETD proposal and an edit needed to be made in Andrew Maverick's Graduate Faculty portion. After edits were discussed, the minutes were moved for approval by Gansle, seconded by Broussard, and the minutes were accepted unopposed.

Academic Affairs' Report

No report.

Interim Vice Provost's Report

- Massé stated that the search for Vice Provost is going well. Seven candidates were interviewed via Skype and candidates will be invited on campus before Commencement. She encouraged everyone to go and participate in these meetings.
- Massé also reported the new Customer Relations Management (CRM) system will be selected soon. She is unsure of the announcement or launch dates, but there will be at least one year of transition with Radius and AppReview still available.
- Massé has had several discussions with Human Resources about both Graduate Assistantships and Graduate Faculty Status needing a better coordinated or more centralized system. An internal audit completed in January, led to the creation of a Student Employment Center for both undergraduate and graduate students by January of 2019.
- The third student health insurance meeting was held and the package for next year is almost complete. There are two main options:
 - Option 1: includes undergraduate, graduate, and international students together.
 - Option 2: includes undergraduate, graduate, and international students' fees separately.
 - The second is significantly more expensive for graduate students. Adjustments to items such as co-pays and thresholds will lessen the increase in option 1, which Massé supports, but Massé has argued for the retention of dependent coverage in that option.

Chair's Report

Pojman thanked Broussard for chairing the past few meetings in his absence. Pojman and Massé noted that nominations for the position of next year's Associate Chair should be sent forward before the final meeting of the semester 5/10.

New Business

Instructional Coach Admission Waiver

- Margaret Mary Sulentic Dowell from the School of Education spoke to the Council about the request to waive the GRE requirement for the Instructional Coaching Certificate. In lieu of the GRE, they are proposing a GPA of 3.00 in the last 60 hours of their undergraduate degree program and two letters of recommendation documenting their performance within the field and/or in prior coursework. Perry asked how recently the students come out of undergrad program. Dowell replied that this is an alternative certification program, so it varies.
- Pojman thanked Dowell for coming. Lockridge made a motion to approve, Cai seconded, and the motion passed unopposed.

Master's of Landscape Architecture Program CIP Code Change Request Waiver

- Massé read the request submitted via email by Anna Bartel. Pojman and Sharky explained what CIP code changes are and stated that changing the code would help bring in more students and make it easier for international students to stay in the country.
- Gansle made a motion to approve, Lindau seconded, and the motion passed unopposed.

Graduate Biomedical & Veterinary Medical Sciences Major CIP Code Change Request

- Broussard read the request submitted via email by Anna Bartel.
- Lockridge made a motion to approve, Gansle seconded, and the motion passed unopposed.

Curriculum Change: Graduate Minor in Coastal Meteorology

- Robert Rohli from the College of Coast and Environment provided a brief summary of what this minor is and why it is important to give current and potential students the option. Rohli stated the curriculum can be restructured to allow students to meet all eight learning objectives covered in a four-course sequence.
- Marchand asked if the courses are new and if the current staff can cover new course load. Rohli replied that one required course is taught online. The other courses are taught by current faculty members.
- Marchand made a motion to approve, Gansle seconded, and the motion passed unopposed.

Old Business

Electronic Thesis and Dissertation Embargo Period

- Lockridge spoke to fellow Council members briefly about embargoes and her recommendations. There are two different types of intellectual property: copyrights and patents. She stated all works have a copyright and in the context of embargoes, the university/students are trying to preserve the monetization of their projects. It is about enhancing the value of the copyright to the students, increasing the likelihood of them publishing it for royalties with a publisher. On the patent side, when theses and dissertations involving research about potentially patentable inventions are published, the ability to obtain a patent is destroyed. Lockridge believes that some amount of an embargo to protect the interest of those who think they will monetize their copyright is appropriate, but it is difficult for her to say it should be permanent.
- Marchand asked what argument could be made against making a permanent embargo to which Massé responded with two central issues: academic misconduct and whether the choice should be made by the individual author or on behalf of an entire cohort. Massé reiterated that the current options for embargo are one or seven years. Several council members discussed various aspects and possible outcomes on the matter. Joseph Kronick, Chair of the English Department, stated that the concern of faculty and MFA students is to protect their copyrights and their careers as professional writers. He has reached out to other creative writing programs who state that best practice is a permanent embargo and most schools do not like temporary embargoes.
- Council members continued discussions about theses and dissertations being available electronically. Lane stated BJ Rice, IT Analyst in the Graduate School would be able to better answer these questions and provide insight on what would be practical considering the software. Lockridge motioned to table the discussion until the next meeting, Piccoli seconded, and the motion passed unopposed. Rice will be invited to the final meeting of the semester.

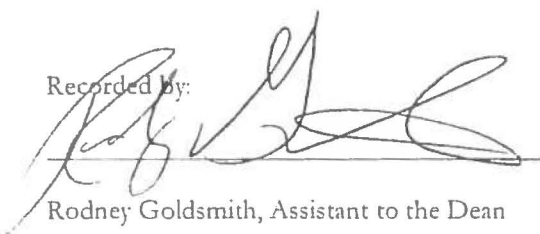
Standing Committee Reports

- **Graduate Council Web Page** – Chelsey Hutchins, the Communications G.A. at the Graduate School, and liaison for the Impressions group, a student-run agency at the Manship School that has accepted the Council as a client, presented on behalf of that group. She stated that data was collected from graduate students and faculty via an electronic survey. Some of the recommendations include changes to the Graduate Council website, a weekly or monthly newsletter, and updates via social media. Impressions expressed interest in having the Council as a client again next year.
- **Promotion/Tenure** - Chance: No Report.
- **Awards** - Page: No Report.
- **Graduate Faculty** - de Queiroz: No Report.
Bylaws - Massé: No Report.

Next Meeting: Thursday, May 10, 2018 from 12:00 pm - 1:30 pm in 135 Thomas Boyd Hall.

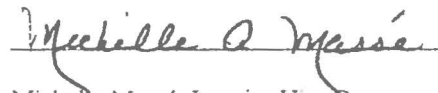
Meeting Adjourned: 10:56 am

Recorded by:

A handwritten signature in black ink, appearing to read 'Rodney Goldsmith', written over a horizontal line.

Rodney Goldsmith, Assistant to the Dean

Approved by:

A handwritten signature in black ink, appearing to read 'Michelle A. Massé', written over a horizontal line.

Michelle Massé, Interim Vice Provost of
Graduate Studies